



Ramón S. Tafoya Elementary

School Site Council (SSC) Agenda/Minutes Template

Meeting Date: October 11, 2018	Meeting Location: Room C-1
Starting Time: 4:30	Ending Time: 5:30

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Chair	
2. Roll Call (1 minute)		Secretary	
3. Additions/Changes to Agenda (2 min.)		Chair	
4. Reading and Approval of Minutes	None	Secretary	
5. Reports of Officers or Committees (5 min.)		Chair	
6. Public Comment (4 min.)	*Not Applicable	Chair	

*Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.

7. Unfinished Business	None	Principal	
8. New Business (40 min.) Select Officers Review Meeting Calendar Review Safety Plan		Chair/Principal	
9. Adjournment (1 min.)		Chair	

Prepared By: Alison Kasta

Date: Oct. 10, 2018

Attach sign-in sheet

Send completed Agenda/Minutes and sign-in sheet to Danielle Sharp, Ed. Services



Ramón S. Tafoya Elementary

School Site Council (SSC)

Legal Mandates and Recommendations

Date Accomplished:

	Selection/Election of SSC Council-Mandate
	Professional Development and Training for SSC-Roles and Responsibilities-Mandate
	Development of SSC Bylaws-Recommended
	Develop Meeting Calendar for 2018-19-Mandate
	Review Student Achievement Data-Mandate
	Monitor the Implementation of the Single Plan for Student Achievement-Mandate
	Coordinate with the Safety Committee regarding the Safe School Plan-Recommended
	Annually review and revise the plan and proposed expenditure of funds-Mandate
	Evaluate the effectiveness of the Single Plan for Student Achievement-Mandate
	For Sites who have ELAC -Coordinate with ELAC to review programs for English learners-Mandate
	For newly identified PI year 1 schools only: Revision of the Single Plan for Student Achievement and reallocation of funds-Mandate
	Title I Target Assistance Schools Only- Review procedures for identifying students for Title I-Mandate
	Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the Single Plan for Student Achievement-Mandate
	Develop Single Plan for Student Achievement-Mandate